

# Regency Place Homeowner's Association, Inc.

170 Lady Diana Drive, Davenport, FL 33837

regencyplacehomeowners.com

Ph 863-420-7799

**December 31, 2020**

The annual election will be held on **January 17, 2021 at 6:30 pm at the Polk County Sheriff Department**. The annual meeting must have a quorum of 66 which includes the total of voting members of the association attending the meeting **plus** total number of proxies submitted in order for the election to commence. Enclosed you will find a Proxy for the Board of Directors. All Proxies shall be returned to the secretary before the meeting as indicated on the form **OR** you may instead submit in person to the annual meeting at the Polk County Sheriff Department, **OR** you may instead vote for Board of Directors by Ballot at the annual meeting. You may choose to have your completed Proxies delivered by your named proxy (person delivering) to the annual meeting. **With any vote – only one homeowner per lot may cast the votes for all homeowners of their lot.** If you cannot attend annual meeting, submit board proxies with one of the options above to ensure your vote counts and ensure there is a quorum. Regency Place covenants require a HOA board for each year.

**Please note:** Also, enclosed is an intent to be candidate form for the ARC. There is 1 position available - the 3-yr position. If you would like to be on the ARC, please submit your completed intent to be candidate form to the HOA box by mail or hand delivery by January 15, 2021. After candidate forms are received, you will be mailed ballots.

#### **Directions to Polk County Sheriff Department:**

- Leave Regency Place, turn right (east), proceed to Hwy 27 and turn left onto Hwy 27 (north).
- On Hwy 27 proceed north 2 ½ miles to Cracker Barrel located on right hand side of road and then turn right (east) on Dunson Road (traffic light immediately past Cracker Barrel).
- Proceed east on Dunson Road for 7/10 miles. Polk County Sheriff Department will be on the left.

Please also regard this letter as your 10-day notice for the **January 17, 2021** annual meeting to be held 6:30 pm at the Polk County Sheriff Department. There will be two meetings – the annual meeting followed immediately by the board organization meeting for determining officers. Homeowners may attend both meetings.

#### **Meeting 1 covers: Annual Meeting**

- 1) Verify Quorum of 66
- 2) Call Meeting to Order / Roll Call
- 3) Reading of December 2020 Minutes
- 4) Treasurer Report
- 5) Named Candidates
- 6) Volunteer Candidates
- 7) Cast Ballots
- 8) Count Ballots & Proxies
- 9) Election Results
- 10) Adjourn

#### **Meeting 2 covers: Board Organization Meeting**

- 1) Call Meeting to Order / Roll Call
- 2) HOA Officer Determination
- 3) Announce Officers
- 4) Adjourn